

Effective Date	1/9/2026
Policy Number	FIN-PL-101.2
Sponsor	Vice President for Finance & Administration
Responsible Office	Student Accounts
Next Review Date	1/9/2027

## I. REASON FOR POLICY

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Per SUNY requirements, this policy outlines the financial hardship waiver process for all or part of a course fee charged to a student for a course required to complete their program of study.

## II. POLICY STATEMENT

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### Purpose/Scope

Due to circumstances wherein, students may have exhausted their access to financial aid resources that are exclusive of loans or other debt-related options, they may apply for a financial hardship waiver of all or part of a course fee charged to a course required to complete their program of study. During the review of Course Fee Financial Hardship Waiver Applications, the institution will consider a student's total cost of attendance and other applicable costs against applicable financial aid resources (exclusive of Parent PLUS loans).

### Applicability

This policy applies to students enrolled in one of the following courses in the Spring 2026 semester with an associated fee charged to that course which is required to complete their program of study.

- ARTS 326 Miniatures and Props
- THEA 103 Fundamentals of Theatre Technology
- THEA 202 Theatre and Dance Productions
- THEA 302 Theatre and Dance Productions
- THEA 402 Theatre and Dance Productions

### Policy Procedures

Students must submit the Course Fee Financial Hardship Waiver Application every semester, for the specific applicable course fee(s), for consideration. Students with demonstrated financial hardship may qualify for a hardship waiver to be applied to the course fee(s).

A student must meet ALL of the following criteria to be considered:

- Currently a SUNY Fredonia student matriculated into a program of study in which the course is required for completion of the program
- Eligible to receive federal financial aid, as well as eligible for the Federal PELL grant

- Applied for federal and state financial aid and accepted all financial aid for which they qualify (not including the federal Parent PLUS loan)
- Exceeded or exhausted all financial aid
- Total qualified educational expenses (tuition, fees, room and board, and other expenses related to the Cost of Attendance) are greater than their financial aid package (state and federal supplemental grants, or other scholarships)
- Grants, scholarships, and other waivers/exemptions received by the student must be less than the total cost of attendance

### III. RELATED DOCUMENTS, FORMS AND TOOLS

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[Course Fee Financial Hardship Waiver Application](#)

[SUNY's Fees, Rentals, and Other Charges Policy](#)

### IV. DEFINITIONS

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TERM	DEFINITION
Course Fee	A SUNY-approved fee charged to a course that has extraordinary associated costs

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### V. CONTACT & ENFORCEMENT

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ROLE	CONTACT	PHONE	EMAIL - Website
Responsible Office	Student Accounts	(716) 673-3236	<a href="mailto:Student.accounts@fredonia.edu">Student.accounts@fredonia.edu</a>
Enforcement	Student Accounts	(716) 673-3236	<a href="mailto:Student.accounts@fredonia.edu">Student.accounts@fredonia.edu</a>
Policy	University Policy Office	(716) 673-4828	<a href="mailto:policy@fredonia.edu">policy@fredonia.edu</a> <a href="http://policy.fredonia.edu">policy.fredonia.edu</a>

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